

Adapt US Reports Listing

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The scope of this document is to provide a listing of standard reports within the Adapt US configuration.

Adapt Front & Back Office Management Reporting	1
Overview	1
Standard Report Library	1
General Reports	2
General Administrative Reports	3
Management Reports	4
Management Financials Reports	6
Dashboard Reports	8
Recruiter Reports	10
Sales Reports	11
Billing Reports	12
Financial Administrative Reports	14
Government Reporting	16
Payroll Reports	18
Other Reports	21

Adapt Front & Back Office Management Reporting

Overview

In addition to the Standard Report Library, Adapt offers real-time interactive dashboards, studios, and robust search and export capabilities for ad-hoc reporting throughout the system. Further, users with a Report Designer license can create new reports/dashboards, edit/duplicate existing custom reports/dashboards and remove custom reports/dashboards.

Standard Report Library

General Reports

Report	Type	Criteria	Description
Active Assignments by Company	R&A	Corporation, Branch	
Active Job Order Posting	Legacy	Start Date, Account Manager, Branch, Division, Job Feed Option to include Filled/Closed jobs	Displays posting information for all Active or Partial Fill Job Orders that have been posted to the job boards.
Active or Partial Fill JO Summary by AM	R&A	Corporation, Branch	
Assignment Turnover Report	R&A	Corporation, Branch, Company Name, Actual End Date, Start Date	
Candidate Calls by Outcome	R&A	Activity Type, Candidate Type of Call, Activity Date, Activity By	
Contact Calls by Outcome	R&A	Activity Type, Contact Type of Call, Activity Date, Activity By	
Employee Starts	R&A	Date Range, Branch	
General Activity	Legacy	Date Range, Branch, Division	Displays New Jobs/Placements and (Call, Submittal, Present, and Client Interview) activities by Recruiters and AccountManagers, within the specified date range.
General Activity.xls	Legacy	Date Range, Branch, Division	Excel export version
Internal Interviews completed	R&A	Completed Date, Branch, Interviewer	Returns completed internal interviews and associated information for the entered date range, grouped by branch. Filters for Interview(s) and

			Branch(es) are optional.
My Calls	Legacy	Date Range	
My Calls.xls	Legacy	Date Range	Excel export version
Our Calls	Legacy	Date Range, Branch, Division	
Our Calls.xls	Legacy	Date Range, Branch, Division	Excel export version
Payroll Board	R&A	Corporation, Branch, Start Date, Actual End Date	
Top 10 Clients by Volume of JO's	Legacy	Branch, Division	

General Administrative Reports

Report	Type	Criteria	Description
Administration Code Listing	Legacy	Code List, Active Y/N	
Maximus – Client Locations List	R&A	Corporation, Branch	Provides a list of Branch Locations with specific attributes needed by Maximus to aid in the I-9 or WOTC integration
Maximus – I-9 New Hire Export	R&A	Date Range	Provides I-9 info for upload to Maximus for a given date range. Employees will show on this report if either their Original Start Date, Separation Date, OR Rehire Date fall within the provided date range.
Peoplenet Export	R&A	Export Flag, Assignment Status, Actual End Date Range	Used to export assignment information to Peoplenet
User Access List	Legacy	User ID, Security Profile, Branch	Provides a list of users with their associated profile and branch access

Management Reports

Report	Type	Criteria	Description
ACA Approaching Eligibility Report	Legacy	Corporation, Branch, Warning Threshold	
ACA Eligibility Activity Report	Legacy	Corporation, Branch, Empl ID, ACA Class, Group by	Pulls employees that are on active assignments, OR have an ACA Hire/Rehire date within the last 12 months. to determine who is eligible that have not had a recent healthcare related activity.
ACA Full Time Employee Report	Legacy	Corporation, Branch, Date, Measurement Period, Hr Threshold, ACA Class	To identify employees who have worked more than the threshold per week during a specified sample measurement period.
ACA Healthcare Activity Report	Legacy	Corporation, Date Type, Date Range, Activity Type	
Direct Placement	R&A	Start Date, Branch	Report provides all candidates who start a Direct Placement within the specified date range.
Duration of Ended Assignments	R&A	Branch, Start Date	Lists ended assignments started within a given date range: job order, assignment duration, recruiter and account manager, and candidate name.
EEOC	Legacy	Date Range, Branch, Division	Displays a summary of EEOC Job Category information for active assignments during the specified date range.
EEOC Report	R&A	Corporation, Work Period End Date, Branch	Summary of EEOC Job Cat info for assignments that started during the date range. The Race

			and Gender of the candidate listed by EEOC Job Category.
Employee Hours by Client	R&A	Corporation, Company, PayBill Code, Work Period End Date	Sum of pay hours by hours type for each employee that worked for the client in the specified date range
Margin by Client	Legacy	Date Range, Company, Branch, Division	Displays a summary report of margin in timecards for the specified date range.
Margin by Project	Legacy	Branch, Division	Displays all contract jobs associated with active projects and displays the estimated gross margin for each Project and Client
OFCCP Applicant Breakdown	Legacy	Company, Job , Type, Branch, Status, Start Date, Actual Date, Disposition, Submittal Date	Summary count and percent of all applicants for the search criteria specified, broken out by disposition, race and gender.
OFCCP Applicant Demographics	Legacy	Company, Job , Type, Branch, Status, Start Date, Actual Date, Disposition, Submittal Date	Detailed listing of the race, gender and disposition status of all returned applicants.
OFCCP Applicant Disposition	Legacy	Company, Job , Type, Branch, Status, Start Date, Actual Date, Disposition, Submittal Date	Detailed listing of the disposition status of all returned applicants against each Job Order that meet the search criteria.
OFCCP Disability Breakdown	Legacy	Company, Job , Type, Branch, Status, Start Date, Actual Date, Disposition, Submittal Date	Summary count and percent of all applicants for the search criteria specified, broken out by disposition and Disability.
OFCCP Search Detail	Legacy	Company, Job , Type, Branch, Status, Start Date, Actual Date, Disposition, Submittal	Listing of the search criteria for each run against a Job Order, with a drill down providing

		Date	OFCCP and disposition data for each Candidate found in the search result.
OFCCP Veteran Breakdown	Legacy	Company, Job , Type, Branch, Status, Start Date, Actual Date, Disposition, Submittal Date	Summary count and percent of all applicants for the search criteria specified, broken out by disposition and Veteran Status.
Timecard Edit List	Legacy	Date Range, Branch, Division	Displays timecard data for new, unapproved and approved timecards for the specified week ending date range.
Timecard Register by Approval Status	R&A	Corporation, Work Period Date, Branch	Used to identify outstanding unapproved timecards. The report lists detailed timecard information for a candidate grouped by Timecard Status and Branch.
Timecards by Branch	R&A	Corporation, Work Period Date, Branch, Company	Information about timecards entered that match the filter criteria, regardless of timesheet status and batch in which it was entered.

Management Financials Reports

Report	Type	Criteria	Description
Benefit Program Payout	R&A	Corp, Emp Branch, Posting Date, Program Name, PayBill Code	Provides a summary of pay and bill amounts based on the benefit program. A linked report, allows a drill down to the timecard information.
Advanced Sales Analysis Report	Legacy	Corporation, Branch, Posting Date, Div, Recr, AM, Trans Type, Group by	Presents Pay, Bill and GM information for transactions posted within the date range. Detailed or Summary options available

Commission Payout for Contract Assignments	R&A	Corporation, Sales Date, User	Provides the commission payout on Contract Assignments based on selected filters.
Commission Payout for Direct Hire Placement	R&A	Corporation, Posting Date, Trans Type, User	Provides the commission payout on Direct Hires based on selected filters.
EEOC Pay Data Report	R&A	Corp, Reporting Year, Check Dates	Provides info to assist in reporting required EEOC Pay Data information. Summarizes Total Hours and Total Employee Count for specific a snapshot of employees The information is grouped by Job Category, Race/Ethnicity, Gender and Pay Band for assignments that contain EEOC Job Category on the job.
Eligibility Participation by Program	R&A	Corp, Program, Accum Hrs/Units, Incentive, Status	Listing of employees approaching eligibility for a specific benefit program based on the filtering criteria.
Gross Profit - Accrued Burden	R&A	Corp, PayBill Type, Posting Dates, Trans Type	Shows Pay/Bill and GM based on Accrued Burden for the selected parameters. The report is grouped by Corporation, Branch and Divisions.
Gross Profit - Actual Burden	R&A	Corp, PayBill Type, Posting Dates, Trans Type	Shows Pay/Bill and GM based on Actual Burden for the selected parameters. The report is grouped by Corporation, Branch and Divisions.
Monthly Trend Sales Analysis by Order Branch and Company	R&A	Corp, Order Branch	Displays Bill and Net Amount by month for the current and previous year.
Sales Analysis - Accrued	R&A	Corp, Order Branch,	Presents Pay, Bill and

Burden		Posting Dates, Trans Types	Gross Margin information for transactions posted within the specified date range. It is based on Accrued Burden.
Sales Analysis - Actual Burden	R&A	Corp, Order Branch, Posting Dates, Trans Types	Presents Pay, Bill and Gross Margin information for transactions posted within the specified date range. It is based on Actual Burden.
Sales Analysis By Worksite – Accrued Burden	R&A	Corp, Order Branch, Posting Dates, Trans Types	Presents Pay, Bill and Gross Margin information for transactions posted within the specified date range and grouped by Worksite. It is based on Accrued Burden.
Sales Analysis By Worksite – Actual Burden	R&A	Corp, Order Branch, Posting Dates, Trans Types	Presents Pay, Bill and Gross Margin information for transactions posted within the specified date range and grouped by Worksite. It is based on Actual Burden.
Summary Sales Analysis by Client	R&A	Corp, Posting Dates, Assignment Branch	Presents summary data for each client by sales posting date, grouped by branch and then client.

Dashboard Reports

Report	Type	Criteria	Description
Activities by Owner	R&A Dashboard		Provides placement activity counts based on the Recruiter or Account Manager associated with the Submittal or Entity record.
Submittal Chart Acc Mgr Tabular	Dashboard Widget	Input Date, Branch, Acct Mgr	Placement activity counts based on the Account Manager associated with the

			Submittal or Entity record.
Submittal Chart Recruiter	Dashboard Widget	Input Date, Branch	Displays Recruiter and Account Manager activity by associated Branch. The User's Home Branch is selected by default.
Submittal Char Recr Tabular	Dashboard Widget	Input Date, Branch, Recruiter	Placement activity counts based on the Recruiter associated with the Submittal or Entity record.
Activities Performed by User	R&A Dashboard		Provides placement activity counts based on the User performing the workflow.
Submittal Chart	Dashboard Widget	Input Date, Branch, User	Displays activities performed by Users by associated Branch. The User's Home Branch is selected by default.
Submittal Tabular	Dashboard Widget	Input Date, Branch, User	Displays activities within the selected date range for the selected Branches performed by the selected User(s). Home Branch is selected by default.
Candidates Summary	R&A Dashboard		Main dashboard report. Dashboard provides an overview of new candidates added and new candidates put to work in the current/last week, current/last month and current year.
Candidates	Dashboard Widget	Branch, Activity	Displays the number of new candidates added (manually, Web Portal, Resume Import, etc.) over the current/last week, current/last month and current year that are associated to the

			selected branch.
Candidates- Put to Work	Dashboard Widget	Branch, Activity	Specifies the total number of New Candidates added this/last week, this/last month and this year that have been put to work (either via Assignment or Placement) for the selected branch(es).
Candidates- Summary by Recruiter	Dashboard Widget	Branch, Activity	Candidates created by User during the selected time period for the selected Branch(es).

Recruiter Reports

Report	Type	Criteria	Description
Candidate Summary by Input Date	R&A Dashboard		
Candidate Count by Availability Status	Dashboard Widget	Input Date, Branch	
Candidate Count by Branch	Dashboard Widget	Input Date, Branch	
Candidate Count by Candidate Status	Dashboard Widget	Input Date, Branch	
Candidate Count by Source	Dashboard Widget	Input Date, Branch	
Employee Birthday	Legacy	Month, Branch, Division	Lists employees with birthdays during the selected month.
Job Order Submittal Summary Report	Legacy	Input Date, Company, Branch, Division, Recruiter, Account Manager, Active/Partial Filled (Y/N)	Submittal info for Jobs entered within the date range, for the selected Company. I
Recruiter Activity	Legacy	Create Dates, Recruiter, Branch, Division	Recruiter Activity performed within the specified date range

Sales Reports

Report	Type	Criteria	Description
Forecast Revenue by Account Manager (Summary & Detail)	R&A Linked Report	Job Account Mgr, Start Date, Status	Displays summary of order count and estimated revenue by Account Manager. Drill down from the Branch to view job order details for each company..
Forecast Revenue by Division and Branch (Summary & Detail)	R&A Linked Report	Job Division, Branch, Start Date, Status	Displays summary order count and est rev by Div and Br. Drill down from the Br to view job order details for each company
Clients by Source.csv	Legacy	Input Date, Status, Branch, Division	Displays a list includes Source info for each Client. It is sorted by Source, then Client.
Job Order Inactivity	Legacy	Input Date, Branch, Division	Returns all active Jobs without submittal history, input during the date range selected.
Job Order Summary by Company	R&A	Job Branch, Status, Input Date, Role	Displays all Job for the Company entered that have been created within the date range.
Margin Trend Analysis by Branch	R&A	Corporation, Job Branch, Timecard Type	Displays monthly margin amount and percentages for the current year from the Timesheet data.
Monthly Timecard Trend by Branch	R&A	Corporation, Job Branch, Timecard Type	Displays monthly billing hrs and \$ for the current and previous year from the Timesheet data w/ Percentage change between the 2 years.
Sales Activity	Legacy	Date Range, Account Manager, Branch, Division	Displays Account Manager activity performed within the date range.

Sales Pipeline	R&A	Job Est Close Date, Branch	Displays esti rev for all active opportunities that have an estimated close date within date range.
Supplier Time to Fill Summary	Legacy	Release Date, Supplier, Branch, Division	Displays jobs for the Supplier, released w/in the date range. Sorts the report by supplier and then by date released.
Time to Fill Summary	Legacy	Input Date, Client, Branch, Division	Displays jobs for the company created within the date range. Sorts the report by company and then by date created.

Billing Reports

Report	Type	Criteria	Description
AR Aging Report	R&A Chained Report	Corporation, Branch, Company, Invoice As of (Effective Date)	
Summary AR Aging Report	R&A	Corporation, Branch, Company As of (Effective Date)	
AR Aging Report by Invoice Number	R&A	Corporation, Branch, Company, Invoice As of (Effective Date)	
AR Transaction Register	R&A Chained Report	Corporation, Transaction Dates, Type, Company	
Summary AR Transaction Register	R&A	Corporation, Transaction Dates, Type, Company	Gross and Net Totals for various AR transaction types (Invoices, AR Payments, AR Adjustments and Billing Adjustments).
Detailed AR Transaction Register	R&A	Corporation, Transaction Dates, Type, Company	Detail of AR transactions for a given corporation and date range.

Customer Statement	R&A	Corporation, Company	List of the OS invoice balances by client for the purposes of collecting payment.
Invoice Detail Register - Direct Hire	R&A	Corporation, Invoice Date	Detailed info based on invoice date range. Report is grouped by AR Company, invoice date and the invoice number.
Invoice Detail Register - Timecard	R&A	Corporation, Invoice Date	Detailed info based on invoice date range. Report is grouped by AR Company, invoice date and the invoice number.
Invoice Reprint - Direct Hire	R&A	Company, Invoice Date	Lists all transactions, including zero-sum transactions. To suppress transactions with the same employee name, sales date and paybill code
Invoice Reprint - Direct Hire with Suppression	R&A	Company, Invoice Date	Lists all transactions, including zero-sum transactions. To suppress transactions with the same employee name, sales date and paybill code. (Excludes zero balance transactions)
Invoice Reprint - Timecard	R&A	Company, Invoice Date	Lists all transactions, including zero-sum transactions. To suppress transactions with the same employee name, sales date and paybill code
Invoice Reprint - Timecard with Suppression	R&A	Company, Invoice Date	Lists all transactions, including zero-sum transactions. To suppress transactions with the same employee name, sales date and paybill code. (Excludes zero balance transactions)

Monthly Billing Summary by Company	R&A	Company	Contains visual line charts for the billable hours and amount for the current and previous year based on the company selection. In addition this report provides a breakdown of the timecard week ending dates for each month.
Sales Tax Register	Legacy	Corporation, Branch, Company, Invoice Dates, Sales Tax Type, State, County, City	Lists sales taxable amounts and sales taxes billed on invoices. If no branch is selected the report will include values for all company branches with which the user has access. The totals are shown by Tax Authority. If no Tax Authority is selected, all will be presented.

Financial Administrative Reports

Report	Type	Criteria	Description
Cash Requirements Summary	R&A	Corporation, Date range (Beginning Check Date for the year - most recent ending Check Date)	Employee Earnings, WH, Ded. Employer costs (FICA, FICA Med, FUTA, SUTA, Other Burden) in WKLY, MTD and YTD sections. Can be used for 941 Tax Deposits
Cash Requirements by Period	R&A	Corporation, Check Date, Branch, PayBill Codes (blank for ALL).	Recap of cash req information for a period of time. If PayBill Codes are specified, amounts reported are filtered and may differ from the total payroll for the period.
Detailed Transactions Report	Legacy	Corporation, Payroll Status, Billing Status,	Detailed timecard trans info including pay/bill

		Posting Dates	hours and statuses..
Equifax TWN UE TCI Export	R&A	Corporation, Check Dates	Export for Section 1 of Equifax Work Number, UE and Staffing TCI Data Requirements. User will need to input Employer Company Code and UC Inhouse into the report prior to sending to Equifax.
ESC ePortal Weekly Census File	R&A	Corporation, Check Dates, Type	Used to create the ePortal Census Report for Essential Staff Care
GL Export Exception Reports	Legacy	Corporation, Date Range	List of items matching the date range that have not been exported
GL Export Report	Legacy	Corporation, Date Range, Branch Type, Journal, Summary/Detail	List exported items for the indicated time period
Global Cash Card Cardholders Export	R&A	Routing Number, Updated Date	Export containing employee pay card information to be uploaded to Global Cash Card system.
PayBill Transaction Register	Legacy	Corp, Posting Date, Branch Type, Branch, PayBill Codes	Summary view of total pay amount and bill amount by paybill code based on the sales posting date.
PRDED_ESC Export	R&A	Corporation, Check Dates, Deduction Codes, Check Types	Export to be provided ESC/PAI. Contains employee information and total deductions based on the check date and deduction codes filter criteria.
PRDELG_Total	R&A	Corporation, Check Dates, Check Types	Eligibility Export for ESC. shows all employees that have been paid.
Rapid PayCard Cardholders Export	R&A	Routing Number, Updated Date	Export report contains employee pay card info to be uploaded to Rapid

			Pay Card system.
Timecard Transactions by Order Branch	R&A	Corporation, Branch, Posting Dates	Intended to help troubleshoot transaction questions by presenting detailed info about timecard transactions including pay/bill hours and statuses.

Government Reporting

Report	Type	Criteria	Description
Employer Costing Register-Detailed FICA Register	Legacy	Process ID or Reporting Period	Provides information from the Employer Cost tables. It is NOT recommended for the Reporting Period range to cross quarters.
Employer Costing Register-Detailed UE Register	Legacy	Process ID or Reporting Period	Provides information from the Employer Cost tables. It is NOT recommended for the Reporting Period range to cross quarters.
Employer Costing Register-Detailed WC Register	Legacy	Process ID or Reporting Period	Provides information from the Employer Cost tables. It is NOT recommended for the Reporting Period range to cross quarters.
Employer Costing Register-Summary FICA Register	Legacy	Process ID or Reporting Period	Provides information from the Employer Cost tables. It is NOT recommended for the Reporting Period range to cross quarters.
Employer Costing Register-Summary UE Register	Legacy	Process ID or Reporting Period	Provides information from the Employer Cost tables. It is NOT recommended for the Reporting Period range to cross quarters.
Employer Costing	Legacy	Process ID or Reporting	Provides information

Register-Summary WC		Period	from the Employer Cost tables. It is NOT recommended for the Reporting Period range to cross quarters.
Form 940 Worksheet	Legacy	Corporation, Year	Presents summary information from the Gov't Rpt process to assist in completing the annual IRS Form 940
Form 941 Schedule A Worksheet	Legacy	Corporation, Quarter, Year	Presents summary information from the Gov't Rpt process to assist in completing the quarterly IRS Form 941
Form 941 Schedule B Worksheet	Legacy	Corporation, Quarter, Year	Presents summary information from the Gov't Rpt process to assist in completing the quarterly IRS Form 941 with liability amounts provided by month within the quarter.
Government Reporting Register - Contractor Payment Register	Legacy	Process ID or Corporation, Reporting Period, Type	Presents all deductions within the Government Reporting summary for the selection
Government Reporting Register-Deduction Register	Legacy	Process ID or Corporation, Reporting Period, Type, Employee Type	Provides information from the Government Reporting tables. It is NOT recommended for the Reporting Period range to cross quarters.
Government Reporting Register-Detailed UE Register	Legacy	Process ID or Corporation, Reporting Period, Type, and option to include negative wages	Provides information from the Government Reporting tables. It is NOT recommended for the Reporting Period range to cross quarters.
Government Reporting Register-Detailed W/H Register	Legacy	Process ID or Corporation, Reporting Period, Type, and option to include negative wages	Provides information from the Government Reporting. It is NOT recommended for the Reporting Period range to cross quarters.

Government Reporting Register-Summary UE Register	Legacy	Process ID or Corporation, Reporting Period, Type, and option to include negative wages	Provides information from the Government Reporting tables. It is NOT recommended for the Reporting Period range to cross quarters.
Government Reporting Register-Summary W/H	Legacy	Process ID or Corporation, Reporting Period, Type, and option to include negative wages	Provides information from the Government Reporting tables. It is NOT recommended for the Reporting Period range to cross quarters.
Local Wage Detail Report	Legacy	Corporation, Year, Quarter, Tax Type, State, County, City, School District	
Massachusetts Paid Family and Medical Leave Report	R&A	Corporation, Year, Quarter	Provides data necessary to file the state quarterly contribution report

Payroll Reports

Report	Type	Criteria	Description
Payroll Summary Dashboard	R&A Dashboard	Corporation, Check Date Range	Summary Dashboard view of earnings, w/h and deductions
Payroll Summary Dashboard - Deductions	Dashboard Widget		Deductions list and totals by code
Payroll Summary Dashboard - Earnings	Dashboard Widget		Earnings list and totals by wage code
Payroll Summary Dashboard - Earnings by Type	Dashboard Widget		Chart by check type
Payroll Summary Dashboard - Withholdings	Dashboard Widget		Withholdings list and totals by tax type and tax authority
Deduction Register by Ded Code	R&A Chained Report	Corporation, Check Date, Empl ID	

Deduction Summary by Branch and Code	R&A	Corporation, Check Date, Empl ID	Deduction info grouped by Ded Code, Empl Br with total for Corp
Deduction Detail Report	R&A	Corporation, Check Date, Empl ID	Deduction info grouped by Empl, Ded Code, Ded Cat, Empl Br with total for Corp
Deduction Register by Deduction Code (Summary & Detailed)	R&A Linked Report	Corporation, Check Date, Empl ID	Provides Summary and Detailed info by Ded Code, Branch and Empl
Employee Wage Code Register (Summary & Detail)	R&A Linked Report	Corporation, Check Date, PayBill Code, Empl Type	Provides Summary and Detailed info by Paybill Code, Branch and Empl
Employee Withholding Register (Summary & Detail)	R&A Linked Report	Corporation, Check Date, Check Type, Empl Type	Provides Summary and Detailed info by W/H Cat, Branch and Empl
Payroll Check Register	R&A Linked Report	Corporation, Check Date, Empl ID	List Check detail for the date range grouped by Check Date, Check Number, Empl with total for Corporation
Wage Code Grouped by Employee	R&A Chained Report	Corporation, Check Date, Empl ID	
Wage Code Grouped by Employee	R&A	Corporation, Check Date, Empl ID	Grouped by Employee, Wage Code and Check Date
Summary Wage Code Grouped by Employee	R&A	Corporation, Check Date, Empl ID	Grouped by Employee and Wage Code
Corp Summary by Wage Code	R&A	Corporation, Check Date, Empl ID	Summary by Wage Code
Withholdings Grouped by Employee	R&A Chained Report	Corporation, Check Date, Empl ID	
Corp Summary WH Grouped by Employee	R&A	Corporation, Check Date, Empl ID	Corporation Summary by Withholding Category displaying Tax Amount and Taxable Amount information.
Detail WH Grouped by Employee	R&A	Corporation, Check Date, Empl ID	Withholding Tax and Taxable Amount information grouped by Withholding Category,

			Check # and Employee.
Deduction Register by Payable To	R&A	Corporation, Check Date, Check Type	Lists Employee, Case/Order, Check and Ded Amt; grouped by Ded Code, Payable To and Corporation
Direct Deposit Distribution Reg	Legacy	Process ID or Corp, Acct, Check Date, Employee.	Payslip info showing distribution amounts on employee direct deposit accounts.
FFCRA_CARES Payout Listing	R&A	Corporation, Check Date, Empl Branch, Pay Code, Ded Code	Lists amts paid in relation to COVID-19 . Assist in completion of IRS Forms 7200. Should be run for a cumulative period of time in order to identify the QTD/YTD amounts.
Payroll Census Report	R&A	Asg Corp, Work State, Asg Start Date, Actual End Date	Export rpt - roster of employees Report can be used to provide data for the CalSavers and Illinois Secure Choice retirement programs
Payroll Contribution Report	R&A	Corporation, Check Date, Ded Code	Export Rpt - Amts WH from employees for the designated deduction Report can be used to provide data for the CalSavers and Illinois Secure Choice programs.
Payroll Out of Period - Check Out of Period	R&A	Corporation, Posting Dates	P/R info for transactions where the posting date is in the range, but the check date is outside of that range (or there is no check date)
Payroll Out of Period - Timecard Out of Period	R&A	Corporation, Check Dates	P/R info for transactions where the check date is in the range specified, but the posting date is outside of that range.
Payroll Tax Deferral Worksheet	R&A	Corporation, Check Dates	Info regarding EE FICA taxes which may have

			been deferred. The report will return totals only where there is a deferral amount or where the calculated Empl FICA is different than the WH amt for the range.
Reprint Payslip Stub	Legacy	Check Type, Corporation, Account, Check Number Range	
Workers Comp Report - Detailed by Company	R&A	Corporation, Check Dates	Displays wage code, hours and WC codes for branches.
Workers Compensation Report	Legacy	Corporation, Branch, Check Dates, State	

Other Reports

Available from KPI Menus

Report	Type	Criteria	Description
KPI	Legacy	User	

Available from Batch Menus

Report	Type	Criteria	Description
A/R Pay Proof/Post Register	Legacy	Proof/Post Type, Process ID	
Direct Hire Diagnostic Register	Legacy	Proof/Post Type, Process ID	
Direct Hire Proof or Post Register	Legacy	Proof/Post Type, Process ID	
Payroll Adjustment Proof or Post Register	Legacy	Proof/Post Type, Process ID	
Timecard Diagnostic Register	Legacy	Proof/Post Type, Process ID	
Timecard Proof or Post Register	Legacy	Proof/Post Type, Process ID	
Void Check Proof or Post Register	Legacy	Proof/Post Type, Process ID	

